



Yearly Status Report - 2017-2018

Part A	
Data of the Institution	
1. Name of the Institution	WOMEN'S COLLEGE OF ARTS, COMMERCE AND COMPUTER APPLICATION
Name of the head of the Institution	Bhole Dilip Girdhar
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02585263225
Mobile no.	9421613487
Registered Email	dgbhole@gmail.com
Alternate Email	wcdkdkathore@gmail.com
Address	At and Post Dongarkathore Tal Yawal Dist Jalgaon
City/Town	Dongarkathore
State/UT	Maharashtra
Pincode	425301
2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Suresh Bhaskar Dhake

Phone no/Alternate Phone no.	02585263061
Mobile no.	9420939544
Registered Email	dgbhole@gmail.com
Alternate Email	wcdkdkathore@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://wcdongarkathore.com/aqar.html
4. Whether Academic Calendar prepared during the year	No

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	C+	61	2004	03-May-2004	02-May-2009
2	B	2.17	2015	14-Sep-2015	13-Sep-2020

6. Date of Establishment of IQAC	01-Jul-2004
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/beneficiaries
Motivate the staff & students to published their research works	01-Jul-2017 365	17
To organised Extension Activities for the society with the help of Governments Departments (Tree Plantation, Swachhata Abhiyan, Pulse Polio, Votters Awareness	01-Jul-2017 365	195
To take feedback from Employers	23-Apr-2018 10	17
To take feedback from Alumni	19-Nov-2017 10	51
To organised bridge courses to Hindi student	01-	20

	Jul-2017 19	
To organised bridge courses to Economics student	03-Jul-2017 16	16
To organised Yoga Shibir for students	18-Jan-2018 30	26
Motivate the staff to participate in FDP	09-Sep-2017 21	1
Motivate the staff to participate in FDP	01-Dec-2017 28	1
Motivate the staff to participate in Seminar & Conferences	01-Jul-2017 365	9

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

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10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
Employers and alumni feedback forms are filled and analyzed.	
One faculty member has achieved National Level Award (Bhugol Bhushan Award 2017) .	
Two faculty members are participated in FDP & Teachers are participated in 22 Conferences and Seminars at National and International Level	
College organized Yoga Shibir for the health awareness.	
Book reviews are taken by the students.	
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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year	
Plan of Action	Achivements/Outcomes
Celebrate International day	International Yoga day was celebrated
Celebration of Various days.	Various department has organized subject days such as, Hindi Day(14Sep), Marathi Rajbhasha Day (27 Feb) NSS Day(24 Sep) University Foundation day (5 July) Kranti Din (09 Aug) Sadbhavana Din (20 Aug) Teacher Day (5 Sep) Sanvidhan Day (26 Nov) Vachan Prerna Din (5 Oct), Mahaparinirwan Din (6 Dec) etc.
To participates in FDP	Two faculty members are participated in FDP
Motivate staff and students to publish their research work	Teachers are participated in 22 seminar and conferences. Ten research papers publish in National and International journals. Three students completed their M A dissertation. One student awarded Ph D degree.
To organized bridge courses for students.	Economics and Hindi departments organized bridge courses for the students.
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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1"> <tr> <td>Name of Statutory Body</td> <td>Meeting Date</td> </tr> <tr> <td>College Development Committee</td> <td>31-Aug-2019</td> </tr> </table>	Name of Statutory Body	Meeting Date	College Development Committee	31-Aug-2019	
Name of Statutory Body	Meeting Date				
College Development Committee	31-Aug-2019				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2018				
Date of Submission	22-Jan-2018				
17. Does the Institution have Management Information System ?	Yes				
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Yes • The Institution has a Management Information System,. • The management is kept up to date with the relevant information. • Partially computerized office and accounts. • Online admission and scholarship process for UG and PG is available. • In addition to financial database, students' database is also hosted in the college server with specialized access to the authorized persons. • The reports of all the departments and committees are submitted to the Principal, who then presents it to the Management. • Then the top management can monitor the college financial planning as a whole. • All information, reports, special reports, plans, expenditure on various budgets, and results are collected by principal and forwarded to the top management then Top Management solves all over issues and problems.				

Part B

CRITERION I - CURRICULAR ASPECTS

1.1 - Curriculum Planning and Implementation

1.1.1 - Institution has the mechanism for well planned curriculum delivery and documentation. I words

The College is affiliated to S N D T Women's University Mumbai and the Curriculum designed and prescribed by the University. The ins insures effective Curriculum delivery through action plan for ef implementation of the curriculum. Institution monitors the implemer action plan and curriculum by conducting faculty meetings. Prior commencement of the academic year, college prepare their academic based on the University calendar. This gives clear picture of the dates for noteworthy activities to ensure proper teaching lear transaction and continuous evaluation. e.g. Organization of worksho gathering, internal examination schedule, etc. Heads of the Depa conduct department meetings and discuss on the syllabus assignme workload of individual teachers . The faculty prepared and submitte wise teaching plan to the head of department and follow teaching sc per the time table. For the better comprehension of the topics students, ICT based teaching with power point presentations, video is extensively used. Periodical meetings are held at departmental the Heads of the Departments to ensure smooth conduction of teaching process. Periodical meetings are also conducted by the Principal Heads of various Departments for smooth and effective conductio implementation of curriculum. Institution motivates teacher to part curriculum design workshops, faculty development programs, refres orientation courses, seminars, conferences etc. to enhance the know effective teaching. The institute provides all necessary infrastr facility to teaching staff such as Text books and Reference books in library which help them in their routine teaching of curric

1.1.2 - Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship
No Data Entered/Not Applicable !!!				

1.2 - Academic Flexibility

1.2.1 - New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Intro
BA	Geography	12/06/2

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1.2.2 - Programmes in which Choice Based Credit System (CBCS)/Elective course system implem affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elc System
BA	Marathi	12/06/2017
BA	Hindi	12/06/2017
BA	Economics	12/06/2017
BA	Geography	12/06/2017
MA	Marathi	12/06/2017
MA	Hindi	12/06/2017

MA	Economics	12/06/2017
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1.2.3 - Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Cou
Number of Students	Nil	Nil

1.3 - Curriculum Enrichment

1.3.1 - Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students E
Yoga Shibir	18/01/2018	26

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1.3.2 - Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field P Internships
MA	Marathi	2
MA	Hindi	1
PhD or DPhil	Economics	1

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1.4 - Feedback System

1.4.1 - Whether structured feedback received from all the stakeholders.

Students	Ye
Teachers	Ye
Employers	Ye
Alumni	Ye
Parents	Nc

1.4.2 - How the feedback obtained is being analyzed and utilized for overall development of the (maximum 500 words)

Feedback Obtained

Feedback forms are collected from the students to evaluate a teacher performance. Teacher's performance is analysed on the basis of various questions asked in the feedback form. The analysed data is tabulated wise and percentage score is calculated for each teacher for each po Strong and weak points are noted by the Principal and informed to the respective teachers. Another feedback forms are also analysed and ne actions are taken.

CRITERION II - TEACHING- LEARNING AND EVALUATION

2.1 - Student Enrolment and Profile

2.1.1 - Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received
BA	Marathi	90	82

BA	Hindi	90	96
BA	Economics	90	83
BA	Geography	90	3
MA	Marathi	80	8
MA	Hindi	80	1
MA	Economics	120	2

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2.2 - Catering to Student Diversity

2.2.1 - Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	t
2017	264	11	8	6	

2.3 - Teaching - Learning Process

2.3.1 - Percentage of teachers using ICT for effective teaching with Learning Management System, learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-teaching
8	8	142	2	1	

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2.3.2 - Students mentoring system available in the institution? Give details. (maximum 500 words)

There is no formal mentoring system implemented in the college. However, a group of student to teachers as per the specialization subject in arts faculty. Teacher encourage students to continue higher educational flow and discusses educational issues and also provide personal guidance to it has helped in creation of a better environment in college and bridge the gap between the teachers and students. Also it has motivated many students for higher studies and entrepreneurship.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : ,
275	8	3

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of
9	9	Nil	Nil	

2.4.2 - Honours and recognition received by teachers (received awards, recognition, fellowships National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, if received from Government or recognized body
2017	Dr. D. G. Bhole National Level	Principal	Bhugol Bhushan Award Deccan Geographical Society Pune (India)

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2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results semester-end/ year- end
BA	001	1	13/10/2017	22/11/2017
BA	001	2	24/03/2018	24/04/2018
BA	001	3	20/11/2017	20/12/2017
BA	001	4	16/04/2018	17/05/2018
BA	001	5	20/11/2017	20/12/2017
BA	001	6	16/04/2018	17/05/2018
MA	011	1	04/12/2017	26/12/2017
MA	011	2	04/05/2018	30/05/2018
MA	011	3	04/12/2017	26/12/2017
MA	011	4	24/04/2018	30/05/2018

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2.5.2 - Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level

Being affiliated to S.N.D.T Women's University, the College follows the evaluation structure as recommended by the university. At present, the CIE system for all levels has been implemented by the university. Total weightage for B.A. Program external evaluation is 75 and for internal evaluation is 25. Total weightage for M.A. Program external evaluation is 50 and for internal evaluation is 50. Keeping in view the need for continuous formative evaluation of the students, the college initiated the following measures: In the examination system is followed for smooth working and transparency. The college constitutes an examination committee to ensure effective implementation of all activities related to internal and external examinations and assessments. Home assignments, seminars, general behavior and attendance are taken into consideration while awarding internal scores to the students. Grievances in assessment, if any, are resolved through teacher intervention. Retest is conducted for those students who remain absent during the examinations owing to their participation in NSS or other camps so as to facilitate continuation of their Studies without hindrance. The results of internal examinations are declared within a week, enabling the students to raise any grievance and get it resolved before the marks are finally submitted to the university. In addition to the internal test, for continuous evaluation of the students, oral examination, internal assignments, projects and seminars are introduced.

2.5.3 - Academic calendar prepared and adhered for conduct of Examination and other related (in words)

Being affiliated to the S.N.D.T women's University, Mumbai the college follows curriculum given by the university. For effective implementation of the curriculum, the college prepares academic calendar every year. Details of academic calendar are as below: The academic calendar is prepared by principal and staff members prior to the commencement of the academic year. College prepares their academic calendar based on the University calendar. This gives clear picture of the available dates for noteworthy activities to ensure proper teaching, learning, transaction and continuous evaluation e.g. Organization of conference, workshops, annual gathering, internal examination schedule, etc. Examination committee decides the dates of examination and accordingly departmental activities planned in Academic calendar. Activities conducted such as guest lecturers for UG PG students.

2.6 - Student Performance and Learning Outcomes

2.6.1 - Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://wcdongarkathore.com/aqar.html>

2.6.2 - Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination
001	BA	Marathi	20	19
001	BA	Hindi	27	23
001	BA	Economics	20	19
001	BA	Geography	Nil	Nil
011	MA	Marathi	2	2
011	MA	Hindi	1	1
011	MA	Economics	1	Nil

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2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design questionnaire) (results and details be provided as weblink)

<http://wcdongarkathore.com/aqar.html>

CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Research funds sanctioned and received from various agencies, industry and other organizations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received in the year
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No Data Entered/Not Applicable !!!

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3.2 - Innovation Ecosystem

3.2.1 - Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Acader practices during the year

Title of workshop/seminar	Name of the Dept.
No Data Entered/Not Applicable !!!	

3.2.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during th

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	
Bhugol Bhushan Award 2017	Dr. D. G. Bhole	The Deccan Geographical Society, Pune	24/11/2017	Bhu

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3.2.3 - No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Co
No Data Entered/Not Applicable !!!					

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3.3 - Research Publications and Awards

3.3.1 - Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 - Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Economics	1

3.3.3 - Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Fact
National	Marathi	2	0
National	Hindi	4	0
National	Economics	2	0
International	Hindi	1	3.45
International	Economics	1	4.32

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3.3.4 - Books and Chapters in edited Volumes / Books published, and papers in National/Interna Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	

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3.3.5 - Bibliometrics of the publications during the last Academic year based on average citation Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number excluding
No Data Entered/Not Applicable !!!						

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3.3.6 - h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation
Bharatatil Mahilanvaril Atyachar ek Samasya	Dr.S.B.Dhake	New Man International Journal Of Multidisciplinary Studies	2017	Nill	Nill
Prabha Khetan Ke Kavya Mai Nari	Shri R. R.Khare	Research Journey	2017	Nill	Nill

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3.3.7 - Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	St
Attended/Seminars/Workshops	Nill	2	:
Presented papers	3	17	Ni

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3.4 - Extension Activities

3.4.1 - Number of extension and outreach programmes conducted in collaboration with industry and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., du

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number o participat activ
Voter Awareness	NSS Unit and Community(Dongar Kathore Villege)	2	6
Pulse polio	NSS Unit and Rural Hospital Yawal	2	8
Swacchata Abhiyan	NSS Unit and Community	2	8
Tree	NSS Unit and Forest dept.	2	1

Plantation	yawal		
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3.4.2 - Awards and recognition received for extension activities from Government and other rec during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students
No Data Entered/Not Applicable !!!			

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3.4.3 - Students participating in extension activities with Government Organisations, Non-Gover Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. durin

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated
Swachh Bharat Abhiyan	Central Government	NirmayaSankalan	9	

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3.5 - Collaborations

3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange duri

Nature of activity	Participant	Source of financial support
No Data Entered/Not Applicable !!!		

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3.5.2 - Linkages with institutions/industries for internship, on-the- job training, project work, st research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To
Training	Internship	Sardar Vallabhbhai Patel English Medium School, Yawal Dist.Jalgaon	01/12/2017	28/02/2018
Research	Project	S. N. D. T. Womens University, Mumbai.	27/11/2017	30/03/2018

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3.5.3 - MoUs signed with institutions of national, international importance, other universities, in corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers particip MoUs
No Data Entered/Not Applicable !!!			

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CRITERION IV - INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities****4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year**

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure d
18	17.59

4.1.2 - Details of augmentation in infrastructure facilities during the year

Facilities	Exis
Campus Area	1
Class rooms	1
Laboratories	1
Seminar Halls	1
Classrooms with LCD facilities	Ne
Classrooms with Wi-Fi OR LAN	1
Seminar halls with ICT facilities	Ne
Video Centre	1
Value of the equipment purchased during the year (rs. in lakhs)	Ne
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Ne
Others	1

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4.2 - Library as a Learning Resource**4.2.1 - Library is automated {Integrated Library Management System (ILMS)}**

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year o
Library Manager	Partially	2.0	

4.2.2 - Library Services

Library Service Type	Existing		Newly Added		T
Text Books	892	81456	1	125	893
Reference Books	4368	1165754	51	62201	4419
e-Books	673	Nil1	Nil1	Nil1	673
Journals	303	62534	10	4045	313

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4.2.3 - E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala C Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & in (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launc content
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No Data Entered/Not Applicable !!!

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Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Avail Bandw (Mbps)
Existing	62	1	11	0	1	1	6	4
Added	2	0	0	1	0	0	0	0
Total	64	1	11	1	1	1	6	4

4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)**40 MBPS/ GBPS****4.3.3 - Facility for e-content**

Name of the e-content development facility	Provide the link of the videos and media centre a facility
No Data Entered/Not Applicable !!!	

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of physical facilities and academic support facilities salary component, during the year**

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure i maintenance facilit
15	13.85	5	3.7

4.4.2 - Procedures and policies for maintaining and utilizing physical, academic and support facilities laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information available in institutional Website, provide link)

The management has not separate appointed a responsible person who is in-charge about the maintenance, but small repairs, electrical problems, cold water supply, plumbing, and in case of major maintenances, technicians are brought in and paid by the College Development Fund. Heads of the departments inform the Principal about all maintenance needs and put before the management meeting for rectification. The institution hires the services of a professional technician, plumber, electrician and mason for building repairs. The infrastructure of college is maintained by financial aid received from management and government funding agencies in the form of nonsalary grants (maintenance grants). Cleanliness of the campus is a regular activity entrusted to the nonteaching staff. Colouring of the college buildings and repairs and alterations are undertaken by management as per the need. Equipments are repaired on the requisition of the concerned persons. Cool drinking water are maintained by peon. The books in the library are kept dust and pestfree by regular cleaning, fumigation, and spray of pest naphthalene balls are kept in the cupboards by library attendant. Management hires services of a washer women for cleaning of toilet and urinals. Annual Maintenance Contracts (AMCs) are undertaken in case of Inverter, Generator Systems, Computer., Water cooler and purifier machine, Thumb impression machine, Library office automation Software.

other cases, based on the need, experts are called for taking due care of equipments/instruments on a regular basis. The major steps are taken by the institution to upkeep and maintain the sensitive equipments as follows. • The institution has installed UPS and Stabilizers for sensitive equipments on the premises to prevent from high voltage fluctuations. • In the institution, an Electric Leak Circuit Breaker has been installed to prevent from voltage fluctuation. • Installed three phases Electrical Power Supply system in the college campus. • Institute has stand alone facility in the form of Solar system. • Pest controls are done for the Maintenance of the books in the library and garden. • For the supply of water we have adequate supply facility of water. There is a direct joint of water connection through Grampanchayat water tank pipe line in the campus. Aqua guard water purifier is installed at ground floor. • The college gets staff members trained regularly for sensitive equipments for their longer durability.

<http://wcdongarkathore.com>

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Scholarships and Financial Support

	Name/Title of the scheme	Number of students	
Financial Support from institution	Endowment prizes	2	
Financial Support from Other Sources			
a) National	Govt. of India	189	
b) International	Nil	Nil	

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5.1.2 - Number of capability enhancement and development schemes such as Soft skill development, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agency
Personal Counseling	12/06/2017	15	College
Yuva Mahotsav	08/09/2017	14	College
Yoga Shibir	18/01/2018	26	College
Bridge Course	03/07/2017	16	Institute of Education
Bridge Course	01/07/2017	20	Department

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5.1.3 - Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam

No Data Entered/Not Applicable !!!

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5.1.4 - Institutional mechanism for transparency, timely redressal of student grievances, Prevent harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance
Nil	Nil	3

5.2 - Student Progression

5.2.1 - Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	

No Data Entered/Not Applicable !!!

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5.2.2 - Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined
2017	7	B A	Faculty of Art	Women's College of Arts, Commerce Computer Application, Dongar Kathore

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5.2.3 - Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nil
SET	Nil

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5.2.4 - Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Swacchhata Abhiyan on 7 January 2018 Nil	College	
Regional Yuva Mahotsav on 9 to 10 Sept.2017 Nil	Regional	
Yoga Day on 21 June 2017 Nil	Village	
Essay Writing on 21 March 2018 Nil	College	
Annual Gathering on 1 Feb 2018 Nil	Institution level	

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5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number
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No Data Entered/Not Applicable !!!

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5.3.2 - Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students council is constituted as per the provision of University & include topper students of each class from B.A. M.A. programme. They are selected as class representatives (CR) taking previous year results into consideration. Gathering Representative University Representative are elected from the above students council members. In the academic year 2017-18, the council consists 5 CR, 1 UR. 1 GS. Members of students council are involved in various academic and administrative committees formed by college at

5.4 - Alumni Engagement

5.4.1 - Whether the institution has registered Alumni Association?

No

5.4.2 - No. of enrolled Alumni:

0

5.4.3 - Alumni contribution during the year (in Rupees) :

0

5.4.4 - Meetings/activities organized by Alumni Association :

04 Sep 2017 alumni meet was organised

CRITERION VI - GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - Mention two practices of decentralization and participative management during the last year (maximum 500 words)

College has always adopted decentralization and participative management and thus the work done is always efficient. Management has delegated substantial authority and responsibility to the principal. This facilitates the principal to implement overall action plan and policies of the institution. Principal gives total autonomy to the heads of department with regard to arrangement of curricular, cocurricular extracurricular activities, distribution of work load, and teaching plans. The Principal appoints committees headed by the chairman to plan and work out the plan for curricular, cocurricular and extracurricular activities. Incharge Coordinators of various committees are also given autonomy for implementation of the action plans and policies. Autonomy and Flexibility

departments and committees increases decentralization and delegative and governance system. The college promotes a culture of participative management while working on different activities at various levels. a culture of participative management in the functioning of LMC, An and Grievance Cell Students Council. Following bodies hold periodic meetings to design and implement institutional policies and plans. Management Council • Local Management Committee • Staff Meeting • Departments • Committees for various activities. • Student's council

6.1.2 - Does the institution have a Management Information System (MIS)?

Yes

6.2 - Strategy Development and Deployment

6.2.1 - Quality improvement strategies adopted by the institution for each of the following (with each):

Strategy Type	Details
Admission of Students	• Every year publicity about college admission process and courses available is done by staff members by visiting junior colleges. • Full transparency in admission process maintained. • Admission committee is set up according to university norms, with backward class nominee. • Seats filled on first come first served basis. • Fees in scholarship scheme made available for the needy. • On line admission process initiated by the University.
Industry Interaction / Collaboration	• Some departments have the practice interacting with related industries. • Industrial Bank visits are organized at the college every year.
Human Resource Management	• The management firmly believes in participative decisionmaking and functioning. Conscious efforts have been taken by the management for the involvement of all employees in the system in institutional process. • It encourages research work and publication through Research Journals bearing ISBN. • Performance assessment, student feedback analysis done regularly.. • Medical aid with doctor on call facility available, besides Canteen, Audio Video room and other facilities made available in campus. • Number of committees formed every year for various functions and activities in college. The members in various committees are rotated every year so that the involvement of staff in various activities increases. The active staff members are encouraged to take lead roles in various, functions / activities / events. • Both teaching and non teaching staff members are encouraged to participate in various training programmes in order to upgrade themselves. The college conducts an induction programme for the new recruits. The college encourages staff members to apply for and participate in timely refresher and orientation courses in order to be eligible for CAS.
Library, ICT and Physical Infrastructure / Instrumentation	• The college library provides OPAC based book search facility. Library Manager Software is used in most of the activities in the library. • Library has facilities for ebooks, internet broad band connected PC, Software, Computer

	Catalogues. • It runs a book bank and has inter library borrowing facility with other colleges.
Research and Development	• The college has a Research Committee which facilitates research work. • It encourages staff members to apply for schemes for minor research projects it also encourages members to complete their PhD's. • It also motivates members to write and publish research articles. • Teachers are registered Research Guides for M.Phil. To promote Research activities the institution has established a Research Committee, through which, the faculty is encouraged to undertake MRP, to present and publish papers, articles and to participate in various seminars/conferences / workshops at National / State / Regional level. The Ph.D. Holder faculty members are motivated to become research guides. The researchers are felicitated for achievements.
Examination and Evaluation	• The University has prescribed semester pattern, system since 2018. • The University has, in a phase wise manner, adopted the emode method of delivering university question papers to its affiliated colleges. • 2012-13 method began for Post Graduate courses. • 2013-14 emode method began for Under Graduate courses. • Hence the college has added, to its examination infrastructure, a special facility for maintaining confidentiality of the whole process by downloading and photocopy of question papers. • Continuous evaluation is practised for internal marks, class assignments, projects, class seminars, field visits, internships etc. of the various ways this is done. These practices have increased punctuality and regularity among the students. Every year, the college constitutes a special examination committee to ensure effective implementation of all activities related to internal and external examinations and assessment. Internal theory exams of all faculties and classes are conducted at a time and as strict as university examination table of the theory examination, room allotment, subject schedule and result submission schedule is displayed and strictly followed. University first year exam and end semester exam is at college level. College has developed a software programme for better and proper distribution of question papers for the sake of examination.
Teaching and Learning	• Various strategies are used to make teaching learning experiences student centric and project based. • Through seminars, field visits, Home Assignments, Internal tests etc are conducted/organized for all classes. • Teachers are encouraged to keep themselves updated with the latest subjects by attending and actively participating in seminars and conferences etc. The institution regularly reviews its teaching learning process structure methodologies of operations and learning outcome at all levels through IQAC set up. Examples are as below. In the direction of IQAC review of teaching learning process Academic Calendar, Perspective plan, Teaching Plan, Progress Report, Teachers Diary, Students Attendance and Analysis is taken regularly. The outcome of the

	structure, methodologies of operation reflect in functioning of the teaching learning process. Students secure place in the merit list of the University.
Curriculum Development	- The College, being affiliated to SNDT Women's University Mumbai, follows the curriculum prescribed by it. - Faculty is actively involved in the different Boards of Studies set up by the university. - Three staff members are appointed to the Board of Studies, One staff member is on the Academic Council. The college has a well pronounced goal of internationalization of the curriculum that will yield exciting opportunities in research and instruction. Keeping this goal in view, the college has introduced several career oriented programs in emerging fields.

6.2.2 - Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Regular notice to all stakeholders will be given.
Administration	- Notice display on notice board for students and stakeholders. - Online admission forms, scholarship examination forms. - Online HTE Sevarth Pranal
Finance and Accounts	- Partially computerised office and accounts section. - Maintenance of the college accounts through manual.
Student Admission and Support	- Online admission, - Online scholarship - Online placement - Examination work - Implemented Semester system for Courses.
Examination	- Online question paper - An interface developed by C. L. through SNDT. Women's University Mumbai. - Submission of internal marks for UG PG.

6.3 - Faculty Empowerment Strategies

6.3.1 - Teachers provided with financial support to attend conferences / workshops and towards fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership is provided
2017	R. R. Khare	National Level Seminar on Samakalin Hindi Gazal, Maharashtra Rajya Hindi Sahitya Akademi Mumbai Arts College Bodwad on 20th Aug. 2017	Nil
2017	Dr. S.M. Bharambe.	National Conference on Recent Trends in Humanities, N. M. U Jalgaon Pankaj Kala College on 11th March 2018 at Chopada.	Nil
2017	Dr. S.M. Bharambe.	National Seminar on Swatantryottar Marathi Sahitya ani Sree, P. K. Kotecha Womens College on 17th 18th Feb. 2018 at Bhusawal.	Nil
2017	Dr. A. P. Mahajan	National Seminar on Swatantryottar Marathi Sahitya ani Sree, P. K. Kotecha Womens	Nil

		College on 17th 18th Feb. 2018 at Bhusawal.	
2017	Dr. A. P. Mahajan	International interdisciplinary Conference, N. M. U. Jalgaon, Pankaj Kala Mahavidhyalaya, on 27th 28th Jan. 2018 at Chopada.	Nil
2017	Dr. V. Z. More	National Conference of Recent Trends in Government Policies its Impact on Rural Economy, B. P. Arts, S. M. A. Science K. K. C. Commerce College on 15th Feb. 2018 at Chalisgaon.	Nil
2017	Dr, V. Z. More	41th National Conference of Marathi Arthashashtra Parishad, D. N. College on 3th 5th Nov. 2017 at Faizpur.	Nil
2017	Dr, S. B. Dhake	100th Annual Conference of The Indian Economics Association, Acharya Nagarjuna University, on Guntur on 27th 30th 2017	Nil
2017	Dr, S. B. Dhake	41th National Conference of Marathi Arthashashtra Parishad, D. N. College on 3th 5th Nov. 2017 at Faizpur.	Nil
2017	Dr. D. G. Bhole	One Day Workshop on E Suvidha	Nil
2017	Dr. D. G. Bhole	XII International Conference DGSINil	Nil

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6.3.2 - Number of professional development / administrative training programmes organized by for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)
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No Data Entered/Not Applicable !!!

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6.3.3 - No. of teachers attending professional development programmes, viz., Orientation Progr Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To dat
Refresher Course	1	09/09/2017	29/09/2
Orientation Course	1	01/12/2017	28/12/2

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6.3.4 - Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Ful

1	8	8	N
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6.3.5 - Welfare schemes for

Teaching	Non-teaching	Students
2	2	150

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words ea

The institution conducts internal and external financial audit regularly through following modes: Internal Financial Audit: The A.S.P. Mandal established its own Internal Inspection and Audit Department, which checks the financial accounts, and suggests corrections, if required are carried out by accounts section. The internal auditor Ms Sarode Company, Jalgaon is appointed by the Parent Trust to conduct the audit of accounts every year. The audit discrepancies and queries are resolved by accounts department under the guidance of principal, and finally the report is presented for approval before Management Council and General Body of A.S.P. Mandal Dongar Kathore. External Financial Audit: Inspection by Senior Auditor: The accounts of salary-grant are inspected by the Joint Director: The accounts of grant are inspected by the Joint Director of Higher Education, Government of Maharashtra. Audit by the Accountant General: The audit and inspection of audit personal from the Office of Accountant General is conducted.

6.4.2 - Funds / Grants received from management, non-government bodies, individuals, philanthropists during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grants received in
No Data Entered/Not Applicable !!!	

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6.4.3 - Total corpus fund generated

0

6.5 - Internal Quality Assurance System

6.5.1 - Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	IQAC
Administrative	No	Nil	Yes	Governing Body

6.5.2 - Activities and support from the Parent - Teacher Association (at least three)

- Parent teacher meet was conducted by the college to enhance communication amongst the teacher - parent and college as total.
 - Point out the weaknesses of the college related Departments and suggest rectification.
 - Communicating views which the students feel should be communicated directly to the teachers about the college and the department.
- Parent -Teacher Association meets at least once in a year.

6.5.3 - Development programmes for support staff (at least three)

Computer training of the office staff so that they are able to handle online admission and registration of students. 2. The College promotes staff to participate in various activities and smoothly sanction leaves as per norms.

6.5.4 - Post Accreditation initiative(s) (mention at least three)

Nil

6.5.5 - Internal Quality Assurance System Details

a) Submission of Data for AISHE portal

b) Participation in NIRF

c) ISO certification

d) NBA or any other quality audit

6.5.6 - Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To
2017	Bridge Course	12/06/2017	01/07/2017	19/07/2017
2017	Bridge Course	12/06/2017	03/07/2017	18/07/2017
2017	Faculty development program for teachers	12/06/2017	09/09/2017	29/09/2017
2017	Faculty development program for teachers	12/06/2017	01/12/2017	26/12/2017
2017	Entrepreneurship	12/06/2017	12/06/2017	01/12/2017

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CRITERION VII - INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Gender Equity (Number of gender equity promotion programmes organized by the institution year)

Title of the programme	Period from	Period To	Number of Participants
			Female
Yoga Day	21/06/2017	21/06/2017	17
Yogshibir	18/01/2018	18/02/2018	26
World Women's Day	08/03/2018	08/03/2018	29

7.1.2 - Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy source

20

7.1.3 - Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Ramp/Rails	Yes	200
Rest Rooms	Yes	200

Scribes for examination	Yes	200
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7.1.4 - Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed
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No Data Entered/Not Applicable !!!

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7.1.5 - Human Values and Professional Ethics Code of conduct (handbooks) for various stakehold

Title	Date of publication	Follow up(max 100 words)
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No Data Entered/Not Applicable !!!

7.1.6 - Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of par
Yoga Training	18/01/2018	18/02/2018	26
World AIDs Day	01/12/2017	01/12/2017	37
World Women's Day	08/03/2018	08/03/2018	29

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7.1.7 - Initiatives taken by the institution to make the campus eco-friendly (at least five)

1) Replaced additional tube light with LED lamps 2) Prepared verm from the tree foliage 3) Plantation of trees in the campus clean ca campus 4) Class rooms with sufficient natural light and air 5) Use paper work in administration. 6) Programs on environmental consciou the students. 7)To promote the students for quality educatio

7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices

National Service Scheme 1) Goal The students welfare schemes are in in tribal village with following objectives To strengthen the o capabilities of the youth to ensure their best performances. To m realize and practice the value of collectiveness and achieving th goals. To strengthen the social linkages to improve the commitmen students. To improve the overall performances through extracurr activities. 2) The context Our College is located in a rural area northern side of Jalgaon district. Majority of the students belong poverty line families namely SC, ST,OBC Categories. The student schemes (NSS) was started from 1996 in our college and now it is swim. This is achieved through improving the role of students, tea teaching staff and people of surrounding villagers. Our college o many programmes for the society and students mainly on various the water conservation, health awareness, Pulse Polio, AIDS awareness, child, save environment etc. With the help of peoples, Doctors and In this scheme 150 students participated in regular activities students in winter camp. 3) The Practice and Evidences: 201718 ENV PROGRAMME Social Awareness Programme Teacher's Day The students celebrated this day . They opinions about the teachers relationsh

than parents. Principal Dr. D.G.Bhole has collaborated to the student relationships between teachers and students is a medium for cultural in the Society on 5/9/2017 NSS Day Khare Sir has been lectured on the of NSS is the best practice for youth on 24/9/2017 . NSS Volunteers rally regarding with NSS Foundation Day in the village of Dongar Kathore 24/9/2017 . Health Awareness Programme AIDS Awareness Week AIDS Awareness Week was conducted at Dongar Kathore village through out the rally.

pathanattyas were displayed for the illiterate society on 03/12/2017. NSS Volunteers Best Practices II 1) Title of the practices : Audio Visual Goal The aim of the practice followed by the institution is to provide necessary .audio and video facilities for effective teaching learning in college. The main concept behind this practice was to provide modern teaching learning to the students and staff. Audio Visual facilities for PPT, seminar presentation, screening of subject C.D.s, conducting guest and extension lectures, TV programmes, Dance and Drama practice.

The goal of this practice is to provide essential ICT facilities for staff, students as well as society and to motivate them to use facilities. 2) Audio Visual facility is used for: Power point presentation, Peer teaching. Seminar and paper presentation T.V programmes. Guest Extension lectures etc. 3) The context Prior to this practice teaching using the traditional teaching methods and there was lack of modern methods based on ICT. Under the assistance of UGC funding the college purchased all audio video equipments, computer with internet facility projector, LED Television with power house, UPS etc. Generator set available in the campus. In short we have made available whatever necessary for the maximum uses of it. But internally the greatest before the college is to change the mental set up of our students, and society. However by continuously motivating them most of the staff teachers as well as non teaching staff are taking advantage of facilities. 4) The Practice For the effective implementation of this the college has planned following important things. Organization of programme about such a facilities. Motivation of students, teaching society to use such a facilities. Organisation of online services like admission, scholarship to students. Organization of workshop, and online lectures of Foundation Course. Dance and Drama practice programmes of Television. Organisation of society programme like save girl child, online 712, awareness about voting in Lok Sabha Vidhansabha election. School programmes are also organized. The available equipments is as below.

Sr. No Equipment Quantity 01 Computer 01 Internet Connection 01 03 LCD Projector with screen 01 04 Printer 01 Television 01 06 DVD Player 02 07 Sound Systems 02 08 Sound Mixer Amplifier 02 10 Mike 05 11 Set top Box 01 5) Evidence of Success Multimedia programmes, seminars, guest lectures, Online lectures are organized in Audio video hall. Teaching, non teaching and students use Audio video internal examination students give seminar using power point presentation the hall 6) Problems Encountered and Resources required As per our college have enough resources to face the problems. 7) Notes (Optional) 8) Details Name of the Principal : Dr. D. G. Bhole Name of the Institution Womens college of Arts, Commerce Computer Application Course : , Dongar Kathore. Tal Yawal, Dist Jalgaon Pin Code : 425307 Accredited Status

02585263061, 263225 Website : w.w.w.wedongarkathore.com Email wcdkdkathore@gmail.com Mobile : 09421613487 Book Review Competition Library. 2) Objective of the practice To make students read selected literature at their own pace. To inculcate reading habit among students increase thinking and decision making ability among students. To

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subject knowledge of the student skills. 3) The contextThe principal members of the Library Committee came out with an excellent stimulus to activate Reading Writing skills among students. 4) The Practice Era. Students don't spare time for reading book as they are interested in watching television and Internet. To develop good read habit among students. the members of the library committee and language expert institution provide freedom to select a book of their choice which mainly life sketches of eminent personalities, autobiographies and etc. Students enrol in the book review competition at their own Systematic and planned book issuing is monitored . Perceptions of individual readers of each book are submitted in the Library, which are examined by expert committee. The winners are appreciated and given prizes in Distribution Ceremony. All this helps to nurture and enhance reading skills as summarizing abilities among students 5) Evidence of Success i) activity145 students participated from 201516201718 ii) Students interest in reading seemed increased iii) Writing Skills of students also improved Book issue in the library has increased 6) Problems Encountered and Required The students who are interested in literature mostly participate in Book Review Competition.

Upload details of two best practices successfully implemented by the institution as per NAAC criteria, your institution website, provide the link

<http://www.wcdongarkathore.com>

7.3 - Institutional Distinctiveness

7.3.1 - Provide the details of the performance of the institution in one area distinctive to its vision and thrust in not more than 500 words

Our college is located in the rural and tribal area so most of the students are coming from SC, ST Category and our aims and objectives are to provide higher education to students come in to higher education process for their future so most of the students admitted in our college who are below poverty line. Our college encourage students to admitted in the higher education classes and provide essential facilities to the students that's why our SC, ST category students increases day by day. Our college focus on learning process and quality education. College has upgraded the learning process through installation of two classroom with LCDs seminar hall with Audio Video facilities, several computers and lab made available to all teachers and students for such a technological development. The efforts are also on to strengthen the research amongst the faculty and students. It resulted in receiving research grants and a good number of publications in journals of national and international level . In turn it has also supported quality learning experience to students. Our college provides Government scholarship facilities to students also.

Provide the weblink of the institution

<http://wcdongarkathore.com/aboutcollege.html>

8.Future Plans of Actions for Next Academic Year

- To organize seminar, workshop and training programmes.
- To prepare and submit academic and administrative audit.
- To establish English Lab.
- To organize extension activities for the society with the help of government departments.
- To motivate students and staff to do research.

